

## **RESOLUTION 812a**

### **ALTERNATIVE TRANSFER METHOD PROVIDERS & ALTERNATIVE TRANSFER METHODS' RULES**

△ PAC(55)812a(except USA)      Expiry: Indefinite  
Type: B

WHEREAS pursuant to the parameters in Resolution 846 being met, countries under Resolution 818g will be transitioned to Resolution 812 and Resolution 812a;

WHEREAS the Passenger Agency Conference wishes to make a wider variety of Payment Methods available to Agents;

It is RESOLVED that the following conditions will apply when Resolution 812 is implemented in a BSP, for the use of Alternative Transfer Methods and enrolment of products by Alternative Transfer Method Providers with IATA,

#### **1. ALTERNATIVE TRANSFER METHODS RULES**

The purpose of this Resolution is to provide the authority for Agents to make use of Alternative Transfer Methods for the sale of Electronic Tickets on behalf of BSP Airlines, and to provide the requirements for Alternative Transfer Method Providers to enrol their products with IATA.

#### **2. ENROLMENT**

**2.1** Alternative Transfer Method Providers must enlist with IATA prior to enrolling their products as Alternative Transfer Methods for use in a BSP.

**2.2** Once enlisted with IATA, the Alternative Transfer Method Provider may enrol their products as Alternative Transfer Methods for use in a BSP in accordance with the criteria detailed in Attachment 'A' to this Resolution. If a product is not enrolled with IATA as an Alternative Transfer Method, the Agent must not use the product for the issuance of Electronic Tickets through the BSP.

**2.3** IATA will notify BSP Airlines and Agents of Alternative Transfer Methods that are enrolled in accordance with this Resolution.

**2.4** In the case of the Agent wishing to use its own card, or a card issued in the name of a Person acting on behalf of the Agent, or in the name of the Agent's officer, partner or employee, the Agent must enrol the card with IATA as an Alternative Transfer Method prior to its use for the issuance of Electronic Tickets in accordance with Resolution 896 Attachment 'A', section 5, except in BSP countries where such functionality has not been made available by IATA. In such cases the Agent is not required to enrol the card as an Alternative Transfer Method.

**2.4.1** Prior to the use of an Agent's own card, or a card issued in the name of a Person acting on behalf of the Agent, or in the name of the Agent's officer, partner or employee, the Agent must obtain individual consent of the BSP Airline whose Electronic Ticket is being issued.

#### **3. USE OF ALTERNATIVE TRANSFER METHODS BY AGENTS WITH INDIVIDUAL AIRLINE CONSENT**

**3.1** An Alternative Transfer Method may be used by the Agent to effect payment of monies due by the Agent to a BSP Airline for the sale of Electronic Tickets, subject to the individual consent of the BSP Airline whose Electronic Ticket is being issued. Such consent must be obtained by the Agent prior to usage of the Alternative Transfer Method. A failure to comply with the present paragraph 3.1 will be undertaken under the sole responsibility and liability of the Agent toward the BSP Airline concerned.

#### **4. AIRLINE CONSENT TO USE AN ALTERNATIVE TRANSFER METHOD**

**4.1** A BSP Airline will notify IATA of its default consent policy by BSP country. If the Airline does not provide its default consent policy, IATA will set the BSP Airline's default consent policy to automatically not accept any new Alternative Transfer Method enrolled in that BSP country.

**4.2** A BSP Airline may give its consent to the Agent for the usage of an Alternative Transfer Method in a BSP by notifying the Agent in writing or, where possible, by updating the relevant information through BSPlink (ASD in China).

**4.3** A BSP Airline may remove its consent for the usage of an Alternative Transfer Method from an Agent by notifying the Agent in writing or, where possible, by updating the relevant information through BSPlink (ASD in China).

**4.4** Nothing in the present Resolution shall be interpreted as systemic bias or a preference to the detriment of any Alternative Transfer Method, including in favour of any other Payment Method.

#### **5. ISSUANCE AND REFUNDING OF ELECTRONIC TICKETS USING ALTERNATIVE TRANSFER METHODS**

**5.1** When issuing an Electronic Ticket using an Alternative Transfer Method, the Agent must issue and report the transaction in accordance with the instructions provided by IATA.

**5.2** When applicable, the Agent must ensure to obtain the authorisation approval code from the relevant card company and include such code at the time of Electronic Ticket issuance.

**5.2.1** When effecting refunds of sales issued with an Alternative Transfer Method, the Agent must refund amounts of totally unused and partly used Electronic Tickets to the same Alternative Transfer Method number as originally used for payment.

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### **Attachment 'A'**

#### **PROCESS FOR THE ENROLMENT OF ALTERNATIVE TRANSFER METHODS**

Subject to individual BSP Airline consent, the Agent may only use an Alternative Transfer Method for the issuance of Electronic Tickets which has been enrolled with IATA in accordance with the process below.

#### **1. DETAILS REQUIRED FOR THE ENLISTMENT OF ALTERNATIVE TRANSFER METHOD PROVIDERS**

**1.1** To enlist as an Alternative Transfer Method Provider, the following information must be provided to IATA:

- (a) company name;
- (b) country of origin;
- (c) name, title, email address & telephone number of primary contact;
- (d) location of headquarters;
- (e) any further documentation required in order to comply with due diligence requirements including anti-money laundering requirements.

#### **2. ENROLMENT PROCESS FOR ALTERNATIVE TRANSFER METHOD(S)**

**2.1** The Alternative Transfer Method Provider must enrol its products as Alternative Transfer Method(s) with IATA. For each product, the Alternative Transfer Method Provider must submit the following information:

- (a) Product name;
- (b) If different from 1.1, the legal entity contracting with Agents for the provision of the Alternative Transfer Method;
- (c) Payment network that guarantees merchant settlement, and copy of membership status with payment network;
- (d) Product type (open-loop or closed-loop);
- (e) Country(ies) of issuance;
- (f) Specific Alternative Transfer Method identifier (such as BIN);
- (g) License (e.g. banking license, e-money issuing license) granted by a national authority from the issuing market(s);
- (h) Interchange fee and any network fee applicable/passed on to BSP Airlines;
- (i) Pay-in model (e.g. prepaid, debit, credit);
- (j) GDS integration of Alternative Transfer Method for electronic ticket issuance;
- (k) Any other commercial features.

**2.2** Upon receipt of an enrolment request from an Alternative Transfer Method Provider, IATA will:

- (a) acknowledge receipt of the enrolment;
- (b) review the enrolment to validate that it contains all required information and to clarify any issues.

**2.3** In case a provider wishes to enrol a product issued on a Closed-Loop Network, and/or issued on a payment network that does not guarantee merchant settlement, IATA will request further information from the provider to ensure such product offers sufficient guarantees for the settlement of Airlines' funds.

### **3. OPTIONAL ALTERNATIVE TRANSFER METHOD AND ALTERNATIVE TRANSFER METHOD PROVIDER INFORMATION**

**3.1** IATA may request additional information from the Alternative Transfer Method Provider as needed to review the enlistment of the Alternative Transfer Method Provider or enrolment of its products.

**3.2** Additional information may be provided to IATA by the Alternative Transfer Method Provider as the Alternative Transfer Method Provider sees fit.

### **4. REVALIDATION OF ALTERNATIVE TRANSFER METHOD PROVIDERS AND PRODUCTS**

**4.1** On an on-going basis, the Alternative Transfer Method Provider must notify IATA of any changes to the information provided in sections 1.1 and 2.1.

**4.2** On an annual basis, IATA may request that the Alternative Transfer Method Provider revalidate any of the information provided in sections 1.1 and 2.1.

### **5. ENROLMENT OF AGENT-OWN CARDS AS ALTERNATIVE TRANSFER METHODS**

To enrol an Agent's own card, or a card issued in the name of a Person acting on behalf of the Agent, or in the name of the Agent's officer, partner or employee, the Agent must provide IATA with the following information:

- (a) Cardholder name (in case of Corporate Card, also indicate the name of the Company, as stated on the card);
- (b) Card number;
- (c) Expiry Date;
- (d) Issuer Name;
- (e) Payment Network;
- (f) Pay-in Model (e.g. prepaid, debit, credit);
- (g) Card Type (e.g. Consumer, Corporate);
- (h) Any other information, as necessary.

### **6. ALTERNATIVE TRANSFER METHOD REPORTING**

**6.1** IATA will report its activity to an oversight body regarding the enlistment of Alternative Transfer Method Providers and the enrolment of their products.

**6.2** This oversight body will be composed of two Airline and two Agent representatives from the Passenger Agency Programme Global Joint Council and will report to the Passenger Agency Programme Agency Programme Global Joint Council.