

## IATA Excess Baggage Live Animal Acceptance Checklist (Excess Baggage in the Hold)

An example of the Live Animal Acceptance Checklist for animals travelling as excess baggage in the hold is shown hereafter. For all requirements related to the Checklist see Section 10.1 of these Regulations.

### IATA Excess Baggage Live Animal Acceptance Checklist (Excess Baggage in the Hold)

	YES	NO*	N/A
1. Information on the flight:			
Flight details:.....	<input type="checkbox"/>	<input type="checkbox"/>	
Ticket number/PNR: .....	<input type="checkbox"/>	<input type="checkbox"/>	
Date: .....	<input type="checkbox"/>	<input type="checkbox"/>	
Flight Origin: .....	<input type="checkbox"/>	<input type="checkbox"/>	
Destination:.....	<input type="checkbox"/>	<input type="checkbox"/>	
If the shipment is part of an interline agreement has the passenger/shipper confirmed that all arrangements are in place for the interline sector? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Information on the owner/shipper:			
Name: .....	<input type="checkbox"/>	<input type="checkbox"/>	
24-hour contact number: .....	<input type="checkbox"/>	<input type="checkbox"/>	
3. General Acceptance:			
Is species of animal provided? .....	<input type="checkbox"/>	<input type="checkbox"/>	
Is all necessary documentation provided (e.g., health certificate)? .....	<input type="checkbox"/>	<input type="checkbox"/>	
Is the animal clean and does it appear to be fit to travel? .....	<input type="checkbox"/>	<input type="checkbox"/>	
Has the owner/shipper confirmed the animal is not sedated? .....	<input type="checkbox"/>	<input type="checkbox"/>	
Is documentation available proving that the animal is at least 8 weeks old?.....	<input type="checkbox"/>	<input type="checkbox"/>	
4. Container			
Does it comply with the specific container requirement(s) as detailed in the IATA Live Animals Regulations?			
(a) Is the size suitable for the particular type of animal? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(b) Does it provide for sufficient ventilation? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(c) Is the construction adequate? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(d) Does it contain adequate handholds/lifting devices to facilitate handling and to prevent the handler from coming into close proximity of the animal(s)? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(e) Is it leak and escape proof? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(f) Is the container clean? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(g) Does it contain sufficient absorbent material? (Check that this is not straw, as some countries prohibit the importation of straw.).....	<input type="checkbox"/>	<input type="checkbox"/>	
(h) Does the container have suitable feeding/watering facilities? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Labelling and Marking:			
(a) Is the consignee's name, full address as per the air waybill, and a 24-hour contact phone number shown on each container? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(b) Is the correct number of "Live Animals" and "This Way Up" labels attached to each container? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(c) Has each "Live Animals" label been completed, i.e., reflecting the correct contents? .....	<input type="checkbox"/>	<input type="checkbox"/>	
(d) For live animals that can inflict a poisonous or venomous bite or sting, is the container marked in bold letters "POISONOUS" or "VENOMOUS"? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) For Specific Pathogen Free (SPF) animals for laboratory use, are "Laboratory Animals" and "This Way Up" labels attached to each container? .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(f) When sedatives, tranquilizers or psychoactive drugs have been administered to the animal, have details been made immediately available with the container, i.e., time given, type, dosage and estimated duration?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Feeding and Watering

- (a) If it is required that the animal(s) must be fed/watered en route, have arrangements been made by the shipper with the operator? .....
- (b) Are feeding instruction affixed to the container and are supplies (if required) attached to the outer top side of the container? .....
- (c) Has the shipper confirmed that food or bedding (if provided) for the animal(s) is in accordance with the regulations of the country(ies) of transit or importation? .....

Comments: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Signature: \_\_\_\_\_

Received by (acceptance agent): \_\_\_\_\_

\_\_\_\_\_

Print name: \_\_\_\_\_ Signature: \_\_\_\_\_

**\* IF ANY QUESTION IS ANSWERED WITH "NO", DO NOT ACCEPT THE SHIPMENT**